



Free On-line Human Resources and Health and Safety Legislation Help for GAVCA Members

We're delighted to announce the launch of a new service, Charity Builder UK (CBUG), which we can offer you members of GAVCA. This service will transform the way you carry out key administrative tasks – and best of all it's free.

CBUG is a web-based service:

- it covers subjects such as: Human Resources, Health & Safety, Insurance, Volunteering, Governance and more
- it doesn't just signpost advice and information: CBUG interacts with the user to create tailor-made documents such as staff contracts, staff handbooks and essential policies
- it is written and kept up to date by lawyers so users are always aware of changes in employment legislation
- it allows you to obtain tailor-made insurance policies specific to your group's needs
- it gives continuity to administrative processes in the event of staff changes
- it will help in funding applications where groups are asked to include key policies as part of the process, or where groups are competing with larger organisations which can afford to pay for external advice
- it is self explanatory so no training is required

Members of GAVCA can benefit from CBUG right now. Simply visit the site below and register with the online registration form. If you are not yet a member of GAVCA, you can download a membership application form from our website at www.gavca.org.uk

For more information about CBUG, or membership of GAVCA, call us now.

Contact

Nicola Dean,

GAVCA Membership

On 01242 227737 or cheltadmin@gavca.org.uk

www.charitybuilderuk.com